

~~CONFIDENTIAL~~

28 September 1981

MEMORANDUM FOR : DCI Administration Officer

FROM: Robert M. Gates
Director, Policy and Planning

SUBJECT: Addition to Table of Organization, Public Affairs
Branch

25X1 1. The DCI has directed me to ensure that necessary personnel and other resources are made available for the development and implementation of an automated data storage and retrieval system to support the Publications Review Board, the Secretariat for which is assigned to Public Affairs (OPP/EAS/PAB). [redacted]

25X1 2. Please take the steps necessary to add one GS-12 professional slot to Public Affairs' T.O. for this purpose. Contact either Lavon Strong or [redacted] in Public Affairs for position details. I will appreciate all assistance you can provide them in recruiting for and filling this position as quickly as possible. [redacted]

25X1 [redacted]
Robert M. Gates